

Principal terms and conditions of employment

Salary	<p>See background information to the post.</p> <p>Payment is monthly, in arrears, by bank credit transfer.</p> <p>Progression up the scale is by annual increment, payable on the 1st April, subject to the successful completion of three months in post and the availability of funding.</p>
Holidays	<p>28 days per year, rising to 29 after one year and 30 after two years, plus bank holidays.</p> <p>Holiday entitlement for part-time employees is pro rata.</p>
Hours	<p>Full-time hours are 35 per week (excluding lunch breaks). Actual hours worked are flexible, according to the requirements of the post. Some evening and weekend work is required, as indicated in details of particular posts.</p>
Probationary period	<p>All posts are subject to satisfactory completion of a 3 month probationary period, which may be extended by mutual agreement where appropriate.</p>
Location	<p>MVDA's offices are in central Middlesbrough.</p>
Pension	<p>Employees may join the Pensions Trust. MVDA will pay up to 6% employers contribution and will match the employee's contribution up to the maximum of 6%.</p>
Length of contract	<p>Continued employment in all posts at MVDA is subject to the availability of funding.</p>
Other benefits	<p>MVDA is a member of the national Ride2Work scheme, which enables tax-free loans for the purchase of cycles for employees wishing to travel to work by bike.</p>